



Gert Sibande TVET College hereby invites credible suppliers for quotation of the following items:

Quotation Notice and Invitation to Quote

Bid No:	Description	Closing Date for Quotation	Enquires
EVA 003/03/19	Supply and Deliver: Practical Materials Specification attached At Evander Campus	19 March 2019 At 11h00am	Mr HA Eiland 017 632 2388

NB: All interested suppliers should have the capacity to deliver services within a specific period.

All quotes should be in a sealed envelope marked "AS PER THE ABOVE BID NO AND DESCRIPTION" must be placed in the bid box at Gert Sibande TVET College, 18a Dr Beyer's Naude Street, Standerton, 2430 not later than 'AS MENTIONED ABOVE' or E-mail: scm@gscollege.co.za

All bids will be adjudicated in accordance with the Preferential Procurement Policy Framework Act & College Supply Chain Management Policy. Any enquiries relating to RFQ that does not require briefing sessions should be addressed to Procurement Department at 017 712 9040 during office hours.

Bidders must comply with the following minimum requirement; Failure to comply will lead to non-consideration of quote (Non-responsive). Additional requirement will be stipulated in the quotation

- Gert Sibande TVET College Supply Chain Management Policy will apply.
- Gert Sibande TVET College does not bind itself to accept the lowest or any other bid and reserves the right to accept the whole or part of the bid or to withdraw.
- Quotations which are late, incomplete, unsigned, completed in pencil, will not be accepted.

IF ANY REQUIRED DOCUMENTS LISTED BELOW ARE NOT SUBMITTED THE QUOTATION WILL NOT BE CONSIDERED:

1. A Valid Tax Clearance.
2. Company Registration document (CIPC).
3. A valid BBBEE certificate
4. Proof of the latest municipal account in the name of the business or an affidavit stating the company operating address not older than 3months or lease agreement in the name of business.

Please Note

1. A signed joint venture / consortium agreement/s must be submitted with the quotation document(if applicable) in cases of joint venture / consortium all parties are required to submit the above mentioned documentation, failure of which will lead to a disqualification.
2. All quotes should be VAT Inclusive, have a Letter Head and should be signed by the Company representative.
3. The college will appoint the tenderer with the highest points for the award of contract, unless there are compelling and justifying not do so.
4. No quotations will be accepted from bidders or any of its directors listed on the register for tender defaulters.

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Mr E Khan
Acting Head of Finance



1. Scope of Work

1. Flip File Biella PP\A4	x 1700
2. Printing Papers	x 50 boxes
3. Envelopes DL (without window)	x 500
4. Envelopes A4 (without window)	x 120
5. Koki's Colour packs	x 14
6. Memory stick 16 GB	x 24
7. Pritt Glue sticks 20G	x 15
8. Scissors	x 23
9. Cello tape 24mm x 66m	x 15
10. Highlighters Set of 4	x 23
11. Stapler Medium size Stapler	x 15
12. Staplers For inside the Stapler	x 15 boxes
13. Clear-reinforced filing sleeves A4 plastic sleeves, 25 in a pack	x 50 packs
14. A4 dividers	x 64 packs
15. White board pens 1 pack of 5 colours	x 10
16. Cartridge HP Laserjet P3015 A55	x 1
17. Copier paper A4	x 45
18. Koki pens	x 16 packs
19. Colour pencils long	x 16 packs
20. Whiteboard marker Assorted 6's	x 8