



GERT SIBANDE TVET COLLEGE COUNCIL INVITES SUITABLY QUALIFIED CANDIDATES TO APPLY FOR THE FOLLOWING VACANT POSTS

Requirements and Duties can be found from college website:

www.gscollege.co.za

LECTURER (SIX MONTHS CONTRACT) X2

Salary: R 198 774.00 – R 441 369.00 p.a. benefits excluded

•(Ref no. GSC 04/2019), **Skills Academy**

Minimum requirements: •An appropriate recognized Degree or National Diploma in Clothing design •Be able to teach Introductory N4 Fashion Drawing, Pattern Construction, Clothing Construction and Factory Organisation • Teaching qualification and two years teaching experience will be an advantage •Computer literacy •SACE registration •A valid driver's licence may be an advantage.

Duties: •Assist with the recruitment of students and manage their induction, attendance records, performance assessment and determination of training needs, discipline and placement •Lecture specified subjects in clothing production (Introductory N4 Fashion Drawing, Introductory N4 Pattern Construction, Introductory N4 Clothing Construction and Introductory N4 Factory Organisation) •Ensure quality education and adherence to College and subject policies •Liaise with the students, parents and employers.

Enquiries: Ms M Swart

Tel. 017 714 1594 (during office hours)

LECTURER (CONTRACT)

Salary: R 198 774.00 – R 441 369.00 p.a. benefits excluded

•(Ref no. GSC 05/2019), **Balfour Campus:** Life Orientation and Business Studies

Minimum requirements: •An appropriate recognized Degree or National Diploma, backed by professional qualification in Education equivalent to REQV 13 •Be able to teach Life Orientation and Business Studies Subjects NCV Level 2 - 4 •Computer literacy •SACE registration •A valid driver's licence may be an advantage.

Duties: •Assist with the recruitment of students and manage their induction, attendance records, performance assessment and determination of training needs, discipline and placement •Lecture specified subjects on the level required •Ensure quality education and adherence to College and subject policies •Liaise with the students, parents and employers.

STUDENT SUPPORT INTERN (24 MONTHS CONTRACT)

•(Ref no. GSC 06/2019), **Balfour Campus**

Minimum requirements: • Graduates with NCV L4/N6 Management Assistant, Business Studies or equivalent qualification. Must be conversant with MS Office computer packages to participate in the internship programme. The programme aims to expose unemployed youth graduates to workplace practices in order to maximise their chances of being employed. Only graduates between the ages of 18 to 35 are legible to apply.

Competencies: •Good computer skills •Office Administration •Problem solving skills •Communication skills (verbal and written) •Report writing skills •Knowledge of PFMA and all legislation pertaining directly and indirectly to financial implications.

Enquiries: Ms ZZ Beku

Tel. 017 200 0785 (during office hours)

Note: •Applications must be accompanied by a fully completed and officially signed **Z83** form, a comprehensive CV and originally certified copies of all qualification, academic records, ID document and valid driver's licence not older than 3 months, together with at least three contactable work-related references •Application **Z83** form is available on our website, www.gscollege.co.za or DPSA website •Failure to submit the requested documents will result in your application not being considered •No faxed or emailed applications will be accepted •Applicants should submit separate applications where more than one post is applied for •Selected candidates will be subjected to vetting process and personnel suitability check in terms of minimum information security standard •The College reserves the right to verify any information received in applications •Late and incomplete applications will not be considered •Submission of fraudulent documentation and canvassing of Council members or College staff will immediately disqualify the candidate •Communication will be entered into with successful candidates only •Should you not receive any response from us within 60 days after the closing date, please consider your application as unsuccessful •Post reference number should be indicated on the application •The College reserves the right to withdraw any position at any time.

Closing date: 11 January 2019 at 14:00

Applications must be forwarded to: The Principal/CEO, Gert Sibande TVET College, P.O. Box 3475, Standerton 2430 or for attention Acting Manager HR: Mr JM Manana, Human Resources or may be placed in the application container located at the reception: Gert Sibande TVET College, 18a Dr Beyers Naude Street, Standerton.

GERT SIBANDE COLLEGE IS COMMITTED TO ESTABLISHING A DIVERSE WORKFORCE; THEREFORE, PREFERENCE WILL BE GIVEN TO SUITABLE CANDIDATES FROM THE DESIGNATED GROUPS, ESPECIALLY WITH REGARD TO RACE, GENDER AND DISABILITY.