



G S College

Where Quality Meets Potential In Creating Your Tomorrow Today



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

PROSPECTUS 2012-2013 **Gert Sibande FET College**

The leading college brand in South Africa



An ISO 9001: 2008
Certified Institution

www.gscollege.co.za





College Council
Chairperson,
Duduzile Thwala

Message from College Council Chairperson and College CEO to prospective students



Chief Executive
Officer,
Nick Balkrishen

Dear Students, the prominence of FET Colleges have risen drastically over the recent past. FET Colleges are now seen as institutions of first choice for vocational and occupational training. The NC (V) programmes offered by Gert Sibande College respond directly to the skills shortages of South Africa in general and Gert Sibande Region in particular. These programmes are offered by highly competent and dedicated staff members in modern infrastructure and an environment that is conducive to success. In an effort to reward hard-work, the college rewards top performing students per campus with laptops. Gert Sibande College has become renowned as a centre of excellence and is regularly placed amongst the top performing colleges in the country. The college uses technology in the most innovative way to improve student development. The web-based support system called Khuphula is one of the technological advancements at the college. This system enables lecturers to share lesson plans, tests and other resources so that the quality of teaching and learning across all sites is of a high standard.

The college is proud of its holistic student support services that provide financial assistance, academic support, career guidance, social and sporting activities as well as placement after qualification. Gert Sibande College will help you realise your full potential by providing you with high quality vocational and occupational training that is flexible, SAQA accredited and fully portable on the NQF band. These qualifications will prepare you to successfully enter the world of work, become an entrepreneur or further your studies at a University.

Vision

To be the leading college
brand in South Africa

VALUES

- Excellent Service
- Innovation & Technology
- High Performance Teams
- Integrity & Authenticity
- Dedication & Commitment

GS College Pledges to:

- Provide greater access to vocational education.
- Improve participation levels in vocational education.
- Provide financial assistance to needy students.
- Provide high quality tuition so that students can meet their potential.
- Ensure a safe learning environment for all students and staff.
- Be responsive to the training needs of the community, businesses and industry.
- Prepare students for the world of work.
- Assist students with placement (*finding employment for students*).
- Guide students to be socially and morally responsible
- Link theory to practice in modern work or simulated environments.

OUTSTANDING GOVERNANCE:

Gert Sibande FET College is blessed with highly competent governors who serve as College Council members under the leadership of Ms Duduzile Thwala. The college council comprises of:

- External members from a wide spectrum of the world of work
- Lecturing and support staff • SRC • CEO and Management



College Council Chairperson, Duduzile Thwala

MODES OF DELIVERY

- Full-time classes • Part-time classes (Afternoon and Evening classes) • Correspondence courses
- Online courses • On-site training

MODERN EXCITING PROGRAMMES: NC(V)

Gert Sibande College offers many exciting, modern and relevant programmes of study. These vocational programmes are high quality knowledge and skills programmes. These programmes are intended to directly respond to the priority skills demands of the modern economy. The National Certificate (Vocational) is a year programme at each of the NQF Level 2, 3 and 4. This qualification is designed to provide both the theory and practical training components. The practical component of study may be offered in either a real workplace or in a simulated environment. It will provide students with an opportunity to experience work situations during the course of study. **Duration:** 1 year per level (Full-time - 07:30 -14:30).

Entrance Requirements

Requirements for the NC(V) Level 2

- *A year end school report for Grade 9 or higher; or*
- *NQF Level 1 qualification*
- *Preference will be given to grade 11 & 12 learners*
- *Placement test is compulsory*

The National Certificate (Vocational) qualification is a full year programme at each of the NQF levels of study. A student is issued with a certificate on the successful completion of each level of study. In order to obtain a National Certificate (Vocational), a student is required to take a total of 7 subjects. These include 3 compulsory fundamental subjects and 4 vocational subjects, of which 3 are compulsory and 1 is optional.

Subjects

The 3 fundamental subjects are:

- Language (which must be the language of teaching and learning)
- Mathematics (Engineering Studies) or Mathematical Literacy (Business Studies) and • Life Orientation

Four vocational subjects can be chosen from the list on page 5.

Portability and responsiveness of NC(V)

Students who complete NC(V) level 4 have many opportunities available to them including: • Enhanced chances to enter into learnerships • Gaining entrance into University • Better prospects of employment in the job market

ADMISSION PROCESS

(pre & on course support)

Write and Pass Placement Test

Fill in registration forms

Contact Student Support Officer and fill in a bursary application form

Means Test administered

Receive a letter on the application outcomes

BURSARY OPPORTUNITIES:
All needy and academically strong students can apply for bursaries through the Student Support Centre at the campus.

NC(V) Courses offered

ENGINEERING FIELD				
PROGRAMMES	SIBANESETFU CAMPUS	STANDERTON CAMPUS	ERMELO CAMPUS	EVANDER CAMPUS
National Certificate (Civil Engineering & Building Construction)	✓ Specialisation: Carpentry & Roof Work	✓ Specialisation: Plumbing or Masonry	✓ Specialisation: Woodworking	
National Certificate (Electrical Infrastructure Construction)		✓	✓	✓
National Certificate (Engineering & Related Design)				✓ Specialisation: Fitting and Turning or Specialisation: Automotive repair & maintenance
National Certificate (Information Technology & Computer Science)				✓
BUSINESS FIELD				
PROGRAMMES	SIBANESETFU CAMPUS	STANDERTON CAMPUS	ERMELO CAMPUS	EVANDER CAMPUS
National Certificate (Finance, Economics & Accounting)			✓	✓
National Certificate (Hospitality)		✓		
National Certificate (Marketing)	✓	✓	✓	✓
National Certificate (Office Administration)	✓	✓	✓	✓



BRICKLAYING



WORKPLACE BASED EXPERIENCE



HOSPITALITY

NC(V) Courses offered

PROGRAMMES	VOCATIONAL SUBJECTS	VOCATIONAL ACTIVITIES
National Certificate (Office Administration)	<ul style="list-style-type: none"> • Business Practice • Office Practice • Office Data Processing • New Venture Creation or • Consumer Behaviour 	<ul style="list-style-type: none"> • Coordinate office correspondence and small functions • Type letters, reports, memoranda, agendas and minutes, etc. • Maintain equipment & stationery supplies • Perform receptionist duties
National Certificate (Electrical Infrastructure Construction)	<ul style="list-style-type: none"> • Electrical Principles & Practice • Electronic Control & Digital Electronics • Electrical Workshop Practice • Electrical Systems & Construction or Physical Science 	<ul style="list-style-type: none"> • Work as an electrician at an energy producing company or Power Plant • Work as an electrician at a telecommunications or private electrical installation company
National Certificate (Civil Engineering & Building Construction)	<ul style="list-style-type: none"> • Construction Planning • Plant & Equipment Materials • Masonry or Plumbing or Physical Science 	<ul style="list-style-type: none"> • Participate in the operation & maintenance of construction equipment & machinery • Participate in the construction of roads, bridges, dams, railways, buildings, etc.
National Certificate (Engineering & Related Design)	<ul style="list-style-type: none"> • Engineering Fundamentals • Engineering Technology • Engineering Systems • Automotive Repair & Maintenance or Fitting & Turning 	<ul style="list-style-type: none"> • Take part in the manufacturing of tools, machines, engines • Take part in the operation and maintenance of machines
National Certificate (Marketing)	<ul style="list-style-type: none"> • Advertising & Promotions • Marketing • Marketing Communication • Consumer Behaviour or Office Data Processing 	<ul style="list-style-type: none"> • Market new products • Sell goods & services • Research needs of customers & develop products • Advertise & promote new products
National Certificate (Finance, Economics & Accounting)	<ul style="list-style-type: none"> • Applied Accounting • Economic Environment • Financial Management • New Venture Creation or Office Data Processing 	<ul style="list-style-type: none"> • Perform bookkeeping duties • Keep record of wages, salaries, petty cash, etc. • Prepare Financial statements
National Certificate (Information Technology & Computer Science)	<ul style="list-style-type: none"> • Introduction to Information Systems • Introduction to Systems Development • Electronics • Office Data Processing 	<ul style="list-style-type: none"> • Test programmes and software applications • Write computer programmes • Install network cables for computer systems • Process computer data
National Certificate (Hospitality)	<ul style="list-style-type: none"> • Food Preparation • Hospitality Generics • Hospitality Services • Client Services and Human Relations 	<ul style="list-style-type: none"> • Manage a guest house • Deal with client services in an accommodation facility • Work as a waiter/waitress • Work as a housekeeper in a hotel/inn/guesthouse

NATED (N) COURSES

The Nated programmes classes are offered on a semi-fulltime basis during the afternoons provided that the required student numbers per subject are met and that the programme forms part of the Programme Mix offered by a specific campus. Theoretical subjects can alternatively be offered on a correspondence basis. External examinations are scheduled during June and November for Business Studies (6 months per level) and during April, August and November for Engineering Studies (3 months per level). N courses are offered in Engineering and Business Studies.

BUSINESS STUDIES

ADMISSION REQUIREMENTS: MANAGEMENT ASSISTANT N4

Office Administration NC(V) Level 4 Certificate **OR**

Marketing NC(V) Level 4 Certificate (If a student did not have Office Data Processing Level 4 training in NC(V) he/she has to take Intro N4 Information Processing) **OR**

Grade 12 Certificate with minimum of 60% for CAT/Typing and 50% for English.

ADMISSION REQUIREMENTS: FINANCIAL MANAGEMENT N4

Finance, Economics & Accounting NC(V) Level 4 Certificate **OR**

Grade 12 Certificate with minimum of 60% for Accounting and 50% for English. If Grade 12 was completed prior to 2008, Accounting must be 50% on HG or 60% on SG.

ADMISSION REQUIREMENTS: BUSINESS MANAGEMENT N4

Finance, Economics & Accounting NC(V) Level 4 Certificate **OR**

Grade 12 Certificate with minimum of 60% for Accounting and 50% for English. If Grade 12 was completed prior to 2008, Accounting must be 50% on HG or 60% on SG.

ENGINEERING STUDIES

ADMISSION REQUIREMENTS: ENGINEERING STUDIES

N1: Grade 12 with Mathematics or Mathematical Literacy & Physical Science Pass.

N2: Grade 12 with Mathematics & Physical Science, marks above 50% and relevant trade subjects

N3: Grade 12 with Mathematics & Physical Science, marks above 60% and relevant trade subjects

N4: Grade 12 with Mathematics, Physical Science & Technical Trade subjects, marks above 60% or NC (V) Level 4 Qualification in relevant field of study.

NB: Students who have undergone learnerships and other prior learning at NQF Level 1 (with relevant subjects) may enrol for N1; NQF Level 2 may enrol for N2; NQF Level 3 may enrol for N3.



COMPUTER PRACTICE



AUTOMOTIVE REPAIR



ELECTRICAL ENGINEERING

SUBJECTS	STANDERTON CAMPUS	ERMELO CAMPUS	EVANDER CAMPUS
N4, N5 & N6 (MANAGEMENT ASSISTANT)			
Computer Practice	✓	✓	✓
Communication	✓	✓	✓
Office Practice	✓	✓	✓
Information Processing	✓	✓	✓
Introductory Information Processing	✓		
Introductory Computer Practice	✓	✓	✓
Introductory Accounting			✓
NATIONAL CERTIFICATE: N4, N5 & N6 (BUSINESS MANAGEMENT)			
Entrepreneurship & Business Management	✓	✓	✓
Management Communication (N4)	✓	✓	✓
Computer Practice	✓	✓	✓
Financial Accounting	✓	✓	✓
Computerized Financial Systems	✓		✓
Sales Management (N5, N6)	✓	✓	✓
Public Relations (N5, N6)			✓
Labour Relations (N5, N6)			✓
NATIONAL CERTIFICATE: N4, N5 & N6 (FINANCIAL MANAGEMENT)			
Computerized Financial Systems	✓		✓
Management Communication (N4)	✓		✓
Entrepreneurship & Business Management	✓		✓
Cost & Management Accounting (N5, N6)	✓		✓
Financial Accounting	✓		✓
NATIONAL TECHNICAL CERTIFICATE: N4			
Mathematics	✓	✓	✓
Engineering Science	✓	✓	✓
Electrotechnics	✓	✓	✓
Industrial Electronics	✓	✓	✓
Mechanotechnics	✓		✓
Supervisory Management	✓	✓	✓
Chemistry			✓
Mechanical Draughting			✓
Building Administration	✓	✓	
Building Structural Construction	✓	✓	
Building Construction Survey	✓	✓	
Quantity Surveying	✓	✓	

NB: The Nated programmes are also offered part-time and through correspondence

SUBJECTS	STANDERTON CAMPUS	ERMELO CAMPUS	EVANDER CAMPUS
NATIONAL TECHNICAL CERTIFICATE: N5-N6			
Power Machines	✓		✓
Strength of Materials & Structures			✓
Electrotechnics	✓	✓	✓
Mechanotechnics	✓		✓
Industrial Electronics	✓	✓	✓
Mechanical Drawing & Design			✓
Supervisory Management	✓	✓	✓
Fluid Mechanics			✓
Chemistry (N5)			✓
Chemical Plant Operation			✓
Mathematics (N5)	✓	✓	
Chemical Technology (N6)			✓

GERT SIBANDE FET COLLEGE SKILLS CENTRES

The college's skills centres aim to develop youth and others in terms of short skills courses and learnerships. Training based on needs comprises of short skills courses and learnerships that are offered at the Skills Academy (Standerton) and Piet Retief Skills Centre. Skills training are also offered in Balfour, Volksrust, Carolina, Elukwatini and various sites across the Gert Sibande Region.

Skills Programmes Offered: Plumbing; Bricklaying; Carpentry; Painting; Welding; Computer training; Project Management; Needlework; Hand skills training; and Electrical skills.

Duration: minimum of 6 weeks

NB: Any other skills programmes needed by industries will be offered on demand.

Sleeping Facilities are available to accommodate trainees for the duration of the skills programme in Standerton.

CONTACT DETAILS

CENTRAL OFFICE

Tel: 017 712 9040

Fax: 017 712 9059

Email: jmhlabane@gsc4u.com

STANDERTON CAMPUS

Tel: 017 712 2180

Fax: 017 719 1417

Email: greeffs@gsc4u.com

EVANDER CAMPUS

Tel: 017 632 2388

Fax: 017 632 1863

Email: marscha@gsc4u.com

SKILLS ACADEMY

Tel: 017 714 1594

Email: mswart@gsc4u.com

PIET RETIEF SKILLS CENTRE

Tel: 017 826 5703

Fax: 017 826 5712

ERMELO CAMPUS

Tel: 017 811 5824

Fax: 017 819 2570

Email: erm-officeman@gsc4u.com

SIBANESETFU CAMPUS

Tel: 072 912 0481

Email: mphor@gscollege.co.za